



PAWS PRIVACY POLICY

April 2023

This Policy explains what happens to any personal data you provide us with.

By using our website, you agree that you have read and understood the Privacy Policy set out below.

Who we are:

- Pennine Animal Welfare Society (PAWS) is a charity that rescues, rehabilitates and rehomes domestic pets (registered charity number 1159544)

What the law says:

Data protection in the UK is governed by the UK General Data Protection Regulation (GDPR) and the Data Protection Act (DPA) 2018. In order for PAWS to lawfully collect personal data at least one out of the six legal grounds (reasons) set out in the UK GDPR must apply.

The two legal grounds most relevant to PAWS' use of your personal information are:

- Consent
- Legitimate interest

PAWS will only collect and use your personal data with your express consent and only with the legitimate interest of providing a rehoming service to potential adopters and operating and running PAWS.

What personal information do we collect?

Contact form:

When filling out a contact form we collect your name, email address and phone number

Adoption application form:

When filling out an adoption application form, we collect your name, address, email address, phone number and any health problems we should be aware of to ensure we match you with the right animal. We also collect additional non-identifiable information to help us with the adoption process.

Rehoming Support form:

Name, email address, phone number and additional non-identifiable information.

Volunteer Application form:

Name, email address, phone number, age, medical conditions that might affect your ability to work with animals.



How is your data processed?

All data is firstly securely stored on a password-protected computer and is later transferred to a third-party cloud-based software called Shelter Manager.

How long we keep your information:

PAWS are obliged to keep data only for as long as it is needed. We will retain any data only for a period appropriate to the legitimate interests stated.

Your rights:

Data access request:

You can request to see any data that we hold of you at any time. Any request will be responded to within 30 days.

Deletion request:

You have the right to ask for any of your personal data be deleted. Your data will be deleted upon request.

Third parties:

Shelter Manager software is GDPR compliant and has its own Privacy Policy which can be viewed [here](#).

Data Breach:

In line with GDPR should there be a data breach at any time, resulting in a compromise of personal data that may affect you, we will let you know within 72 hours. Furthermore, any data breach will be reported to the ICO within 72 hours in accordance with ICO regulation.

ICO complaint procedure:

You have the right to lodge a formal complaint about the use of your personal data to the Information Commissioner's Office. <https://ico.org.uk/make-a-complaint/>

Your acceptance of these terms:

By using our website, you signify your acceptance of this policy. If you do not agree with this policy, please do not continue using the website.

Your continued use of the site following the posting of changes to this policy will be deemed your acceptance of those changes.